

**KENTUCKY BOARD OF EDUCATION
REGULAR MEETING
APRIL 11-12, 2006**

**STATE BOARD ROOM
1ST FLOOR, CAPITAL PLAZA TOWER
FRANKFORT, KENTUCKY**

SUMMARY MINUTES

The Kentucky Board of Education held its regular meeting on April 11-12, 2006, in the State Board Room, First Floor, Capital Plaza Tower, Frankfort, Kentucky. The Board conducted the following business:

Tuesday, April 11, 2006

CALL TO ORDER

Chair Keith Travis called the full Board meeting to order at 8:30 a.m. He welcomed all guests and asked for the roll to be called.

ROLL CALL

Present for the meeting were Janice Allen, Dorie Combs, Bonnie Lash Freeman, Tom Layzell, Jeff Mando, Helen Mountjoy, Hilma Prather, David Rhodes, David Tachau, Keith Travis, Janna Vice and David Webb.

SPECIAL PRESENTATION

Chair Travis asked Representative Frank Rasche, Co-Chair of the Interim Joint Committee on Education, to come forward for a special presentation. Representative Rasche indicated that this would be the last meeting where the Board will have a member that has been on it since the beginning of education reform. He noted that he urged the Governor to keep some members to provide continuity, but ultimately he stated this was the Governor's decision. He noted that to be on this Board, a depth of understanding is needed that is gained from experience. Rasche said that he had brought legislative citations for each of the outgoing members and noted that they come from the heart. He indicated how appreciative the legislature was of these members' work and said he was presenting them on behalf of Representative Harry Moberly and himself. Each outgoing member was called forward to receive a citation.

APPROVAL OF SUMMARY MINUTES

At this point, Jeff Mando moved approval of the February 1-2, 2006, regular meeting minutes and Bonnie Lash Freeman seconded the motion. The Board approved the motion.

INTRODUCTION OF NEW BOARD MEMBER

Chair Keith Travis then introduced Jeanne Ferguson, one of the newly appointed Kentucky Board of Education members, who was present in the audience.

REPORT OF THE PRESIDENT OF THE COUNCIL ON POSTSECONDARY EDUCATION

President Tom Layzell indicated that each member was given an Executive Summary of the dual enrollment study and noted that the 2002 high school feedback report is about ready for release. Layzell stated that at a future meeting, he would like to present the 20/20 Education Attainment Projection in more detail.

REPORT FROM THE PRE-K TO 16 COUNCIL

Council Chair Dorie Combs gave a few highlights of the last meeting as follows:

- Gene Bottoms presented the Southern Regional Education Board's report. A copy of the report can be found in the members' meeting folders. She noted that what Kentucky has done and is doing along with recommendations for the future can be found in the report.
- Other issues that came up at the meeting were grappling with a rigorous curriculum, local P-16 Councils and their work and how to support dual enrollment. Educator quality and supply was also discussed.
- In June, the Council will have a wrap-up session for the year and concentrate on goal setting.

Concerns were expressed during the report about the rising costs of college tuition and Dr. Layzell responded that this can never be totally stopped, but noted it can hopefully be moderated.

REPORT OF THE COMMISSIONER OF EDUCATION

Commissioner Gene Wilhoit mentioned the following as part of his report:

- May 9 is National Teacher Day and the week of May 8 is Teacher Week. In the Board's folders is a resolution that the Board is being requested to approve so that it can be sent out and communicated to all teachers, superintendents, and principals. Hilma Prather moved approval of the resolution and its distribution and Dorie Combs seconded the motion. The motion carried.
- The Department has established a program called YES! Your Excellence Shows that came out of the employees themselves. One aspect of this recognition program is to choose an employee of the month. The following winners of that

designation were then introduced: Karen Erwin, Monica Simpson, Janice Harris, and Kathy Burton. It was explained that these individuals are nominated by their peers and appreciation to these four employees was expressed for their hard work.

- For some reason, there has been a recent flurry of interaction with school districts having serious issues. Last month a visit was made to Lawrence County following a management audit by Department staff. The district has had a retired superintendent assigned to it to implement a specific agenda. The community was told that it is up to them to see that improvements are made or the Department would intervene in a more in-depth manner. Providence Independent has also received interaction with visits from the Department. Serious problems exist in that district. Last night, the first of three public hearings on the financial and instructional issues plus facilities were held. If the issues cannot be resolved, this situation may call for greater state involvement. In both of these situations, it is still up to the districts to fix the problems but both have been told that if they do not correct the issues, the Department will. It was emphasized from past experience that in order to correct problems in school systems, there must be community involvement. That is an element being infused within both of the situations mentioned above.

REPORT OF THE SECRETARY OF THE EDUCATION CABINET

Secretary Fox highlighted the following issues:

- The Secretary said she watched the budget negotiations until late last night and indicated that it looks like education will lead the budget as far as allocations go.
- On behalf of Governor Fletcher she thanked the Board for its support on a number of issues. Thanks were expressed to Commissioner Wilhoit, Tom Layzell, and Phil Rogers for their support during the discussion of the budget.
- The Secretary also recognized the outgoing members and said she hoped they would continue to support education. She indicated that Kentucky is a better place and students are better off due to the outgoing members' service.

GOOD NEWS FROM SCHOOLS/DISTRICTS

The following points of good news were reported by the noted Board members:

- Dorie Combs – Seven Kentucky school districts will share in a \$16 million federal grant to improve the reading achievement of middle and high school students. The districts participating in this Striving Readers Grant are Danville Independent in Boyle County, Eminence Independent in Henry County and Jessamine, Pike, Rowan, Washington and Bullitt Counties. Striving Readers is a U.S. Department of Education program that supports new reading initiatives or expand existing ones. The program aims to improve the quality of literacy instruction, provide intensive “literacy interventions” for struggling adolescent

readers and help build a scientific research base to identify what strategies effectively improve reading. The Kentucky grant – one of eight to be awarded in the nation – targets more than 1,000 sixth- and ninth-graders at 23 middle and high schools. Jessamine County, for example, will hire literacy coaches to work with students in two middle schools, two high schools and Providence Alternative School, Superintendent Lu Young said. The Kentucky program will be implemented over five years. About half of the 23 schools will start the program in 2006-07 and the other half will start the following year. University of Kentucky's Collaborative Center for Literacy Development will evaluate the effectiveness used to improve reading. The University of Louisville will assist in professional development for teachers. Congratulations to these seven districts for this fabulous opportunity!

- Janice Allen – Congratulations to Russell High School's Academic Team for taking the overall Governor's Cup title at the annual competition sponsored by the Kentucky Association of Academic Competition. Russell also won the high school Quick Recall competition. Congratulations also to Madisonville North Hopkins for placing second overall and Danville High School for placing third. In the middle school category, Johnson County Middle School was recognized for taking first place overall, Johns Creek was noted as taking second place overall and Lexington Traditional Magnet Middle School was recognized as winning third place overall.
- Jeff Mando – Greta Stanfill, Director of Preschool and Special Education for Mason County Schools, was named Outstanding Special Education Administrator for 2006 by the Kentucky Council for Exceptional Children. She was nominated by Jill Griffiths, Director of the Big East Educational Cooperative, who said "Greta is a working role model for both those experienced and new to the field of special education". She has been Director of Special Education for Mason County for nine years and is President of the Kentucky Council of Administrators for Special Education. Congratulations to Greta Stanfill on being chosen for this outstanding honor.
- Helen Mountjoy – It was shared that Ms. Mountjoy's first grandchild was born at 4:30 a.m. this morning and weighed 9 lbs. 8 oz. Congratulations were offered to Mountjoy.

BOARD MEMBER CONCERNS

Hilma Prather asked to be recognized and said that this was not a concern but asked to read a letter to all Department staff from the Board acknowledging a job well done on the assessment Request for Proposal and contract process. The text of the letter follows:

All Kentucky Department of Education Staff
500 Mero Street
Frankfort, Kentucky 40601

Dear Kentucky Department of Education Staff:

During the normal course of our interactions with each of you, we, as a Board, have come to realize how uniquely talented you each are and that the quality of your work is superb. However, as the last ribbons are being tied on the package of the state of Kentucky's new assessment program and ensuing contract, it is an appropriate time for us to share with you our pride in the extraordinary job each of you has done in bringing this to fruition and to thank you for the remarkable effort that has led to such a wonderful outcome.

From informal discussions that began over two years ago, you have worked tirelessly to flesh out the details of what was needed to produce a better, more streamlined system of standards-based assessment for Kentucky's children. You have listened intently to the Board and to all other constituents, you have overcome obstacles such as conflicting interests, political uncertainty, No Child Left Behind requirements, fiscal constraints, and incredible time constraints, and have created an assessment package that promises to drive instruction and improve learning over the life of this contract.

At that point, you melded all of this into a lucid, incredibly well written Request for Proposal and shepherded it through a labyrinth-like process that was amazingly thorough and filled with integrity. Because of your work, we will now be able to move in the direction we envisioned over two years ago.

It would be impossible to thank each of you individually. While, as a Board, we could name individuals whose efforts have been very evident to us, we are well aware that this has been a consummate team effort within the Department. From our perspective, it appears each of you has contributed to this project, and for that we are immensely grateful.

Thank you. It is an honor for us to be partners with you as we work to improve education in the state of Kentucky.

Sincerely,

Members of the Kentucky Board of Education

Keith Travis asked Commissioner Wilhoit to distribute the letter to all staff and Wilhoit acknowledged that the letter would mean much to Department staff.

Janna Vice then stated that she was very appreciative of the acceptance of the retiring Board members of herself and the other newest members and stated that the retiring members will be missed.

KDE EMPLOYMENT REPORT

David Tachau asked to be recognized and thanked staff for following through with the request for clarification on this item from the last meeting. He felt that the new chart on page 38 of the Agenda Book was very helpful. Tachau went on to say that he hoped the future Board would continue to express concerns when necessary on minority employment.

704 KAR 3:303, PROGRAM OF STUDIES (FINAL)

Chair Travis began this topic by reminding the Board that it was coming to them for final approval. He then asked Deputy Commissioner Linda France to start the presentation.

Deputy Commissioner France indicated that she wanted to recognize the staff from the Office of Teaching and Learning and the Office of Special Instructional Services for the completion of changes to the Program of Studies in record time. She noted that the Board members had received a revised document in increments over the last month and were asked to communicate their comments to staff. France clarified that due to the short turnaround time for completion of this work, the Center for Assessment won the contract to assist the Department in the Program of Studies revision. She noted that the guidance from this organization was invaluable but clarified the Department content consultants and people from the field really made the completion of this work possible. France then asked for Associate Commissioner Starr Lewis and her staff to make further comments.

Associate Commissioner Starr Lewis emphasized that due to the completion of the work on the Program of Studies, no gaps exist between the Program of Studies and Core Content plus national standards.

Division Director Michael Miller noted that the Board was also sent the survey results from review of the Program of Studies on the website, and he indicated that some changes were made to the document from the feedback received through the survey.

Helen Mountjoy asked how long the survey and Program of Studies was up on the web and Michael Miller replied that it was available for about four weeks.

Hilma Prather then asked for staff to refresh the Board's memory on the alignment work that has been done relative to the Program of Studies.

Associate Commissioner Starr Lewis responded that the Center for Assessment looked at all of the national standards as compared to the content of our Program of Studies and reported that the person heading the work, Karen Hess, was able to provide a national perspective on how other states addressed certain topics and issues.

Michael Miller added that Achieve, Inc. had reviewed the mathematics Core Content and he emphasized that staff incorporated the feedback from that review within the Program of Studies' revisions. He went on to say that staff just received Achieve's language arts review and said that he was pleased to report that they found no major gaps. Miller did note one change that is being recommended on page 475, under Skills and Concepts,

where Achieve recommended a more specific reference to the research essay. Miller then referred Board members to their meeting folders where a summary of Achieve's review of the language arts Core Content and Program of Studies could be found and said that the only recommendation from staff was to add "essays" to the e.g. list on page 475 to better align with the Achieve recommendation. He continued that the statement would now read: "right to demonstrate learning and understanding of content knowledge (e.g., on-demand writing, research papers and essays, lab reports)."

Associate Commissioner Starr Lewis pointed out that Achieve's question on research and inquiry was handled within the Program of Studies by including it throughout all strands.

As to other changes made in the Program of Studies since the Board's last review, Michael Miller noted that staff is now recommending both systems of designating time be included. He said that he could provide a detailed list of all the changes made to the document since the Board's last review if anyone wished to see it.

Helen Mountjoy stated that she was very pleased with the work even though she said she did not read every page. She felt staff had done an outstanding job at alignment and facilitating the introduction of concepts with progression through the grades.

At this point, David Webb commented that his personal opinion was that any reference to C.E. and the new time designation system should be removed from the document.

Hilma Prather added that she felt it to be important for students to be familiar with both systems of time designation because of inclusion on national tests such as the SAT.

Starr Lewis said that new textbooks are including the new system of time designation.

Bonnie Lash Freeman then said she was glad to see inquiry in the document because she was looking for depth of knowledge. However, she noted concern about meeting the needs of LEP students.

Linda France replied that there is a section on LEP students and Starr Lewis commented that after this process there will be more instructional guidance for students with various needs.

Dorie Combs said that the quality of the work is wonderful and emphasized that the next step is to be more specific on how to implement the document. She advised that staff may need to prioritize which sections to focus on initially.

At this point, Janna Vice said that it was a tremendous document and is very well organized. She noted that it follows national trends. However, Vice asked if it was reasonable to consider the amount of content in the document due to the fact that learning takes time. Vice put forth the question as to whether all big ideas are equally important and said she did not see prioritization within the document. She was concerned with how to ensure that all students achieve these minimum requirements and noted that she did not believe the expectations were reasonable.

Commissioner Wilhoit then stated that staff was asked to put forth the concepts students need to be successful. Now, he stated, we need to have a continuous review cycle so each subject area can be constantly examined.

Janice Allen commented that as each educator sits down to map out the curriculum for the year, he or she must now do so in relation to the other content areas and work collaboratively with others. Teaching in isolation, Allen emphasized, can no longer be the case if students are to be successful.

Helen Mountjoy then asked if Achieve told the Department anything that the Core Content or Program of Studies did not include that other states addressed.

Starr Lewis replied affirmatively but said these were very few. She also noted that the teachers involved in the process felt the scope of the document was doable if students come to them with the required skills.

Commissioner Wilhoit then indicated that there is pressure on states to include more content rather than to take things off of the plate. He went on to say that the pressure to compete internationally is very high. Wilhoit pointed out that the United States is reluctant to declare national standards as they have in China or other countries. However, the Commissioner did not think the federal government would assume this task and therefore states need to come together around the issue.

At this point, David Tachau said he appreciated the Commissioner's comments and indicated he did not feel equipped to slow down the work of educational professionals, but felt his role was to question and challenge particular items. Tachau said that he did not feel the newspaper stories in today's paper recognize the efforts of staff relative to the Program of Studies and stated the article focused on a minute issue. He noted that he did not even know that B.C.E. and C.E. were in the document, but emphasized there was no conspiracy to remove the traditional time designations. Tachau commented that he supported the inclusion of both systems of time designation.

Dorie Combs said that she agreed with David Tachau about there being no conspiracy and indicated that the new time designation system is included in scholarly journals. She then went back to the comments made by Janna Vice and emphasized the need for high standards with constant review of the standards. Combs indicated that there clearly needs to be more time for instruction and stated that the legislature has allocated dollars to make a step in that direction happen. She said that teachers need to expect a lot more of students than in the past and that they must also teach differently rather than by rote memorization.

At this point, Chair Travis said the discussion on the Program of Studies would have to be brought to a close due to time constraints.

Then, David Webb emphasized that he did not feel anyone had conducted a conspiracy relative to the time designation issue within the Program of Studies but offered an

amendment to the document to strike any reference to B.C.E. or C.E. and return strictly to the traditional time designation labels of B.C. and A.D. Janna Vice seconded the motion and it failed.

At this point, Helen Mountjoy moved to approve the Program of Studies including the addition of references to B.C. and A.D., the traditional time designation system, along with the new time designation system and the other changes outlined by staff today. Jeff Mando seconded the motion and it carried, with David Rhodes voting no and David Webb abstaining.

703 KAR 5:010, WRITING PORTFOLIO PROCEDURES (FINAL)

Cherry Boyles was asked to bring the Board up to date on any changes made to the regulation since the Board's review in February. Boyles cited the following changes:

- New language was added to Section 1, Appropriate Use of Time in Subsection 1, page 1 of the regulation to read "A school and district shall implement practices that reduce teacher and student time in preparing a writing portfolio by implementing a vertically aligned writing curriculum based on the Program of Studies, 704 KAR 3:303, using writing instruction (including writing to learn) across the curriculum, in instructing students to make decisions regarding the use of the writing process."
- In Section 1, Appropriate Use of Time, Subsection 2 on page 1, the language now reads "A school shall allow for an appropriate amount of time for writing development throughout all grade levels and content areas. A classroom teacher shall limit the amount of time spent on a single portfolio entry and the number of revisions of a single writing portfolio entry."
- In Section 1, Subsection 4, on page 2 of the regulation, the language should read "Beginning in the 2006-2007 school year, a school or district shall not schedule a class for the sole intent of producing an accountability portfolio. Writing instruction shall serve as a component of literacy instruction and shall not be isolated for the purposes of state assessment and accountability."
- On page 3 of the regulation, line 2, the phrase "in a timely manner" should be added to the end of that line.
- In Section 3, Subsection 9, on page 5 of the regulation, lines 13 and 14 were questioned by the Local Superintendents Advisory Council and the new language proposed to replace the existing wording is "The development of the writing portfolio shall not limit the use of a technology or media center as it is used to meet the needs of all students."
- In Section 4, Subsection 3, on page 6 of the regulation, new language was inserted to read "The classroom teacher primarily responsible for overseeing the

completion of a student's writing portfolio shall not serve as a scorer of record for that student's accountability portfolio."

Helen Mountjoy then commented that she felt the changes clarified the portfolio is an outgrowth of the curriculum and not a stand-alone component.

Hilma Prather then asked what would occur once the regulation was finalized.

Ms. Boyles responded that the regulation will be placed in the writing development handbook and receive attention at any professional development meetings on writing.

Prather continued by asking if the question and answer document the Board had requested was ready to be posted on the Department's website.

Boyles again responded and said that staff wanted to get the final language of the regulation ready before posting the regulation and question and answer document on the website. She indicated that staff would continue to add to the question and answer document as they get inquiries from the field.

Helen Mountjoy noted that the School Curriculum, Assessment and Accountability Council suggested that a way be devised to inform parents about the changes in this regulation. She went on to say that there needs to be a plan to also communicate with legislators about the changes in the portfolio. Staff was asked to draft a letter to legislators from the Commissioner and Board outlining these changes.

At this point, Dorie Combs moved to give final approval to 703 KAR 5:010, including the changes proposed by staff today, and Bonnie Lash Freeman seconded the motion. The motion carried.

2006 ELEMENTARY AND SECONDARY EDUCATION LEGISLATION AND BUDGET

Commissioner Wilhoit first went over the conference committee budget recommendations with the Board. He noted that staff was passing out handouts that summarized the conference committee proposals and commented that he would go over the colored chart first. The Commissioner reminded the Board that the House still had to vote on the budget today. As an introductory comment before going over the colored chart, he said that if one looks at the priorities laid out by the Board and what happened in the conference committee, with the exception of one area, the Board's priorities became those of the legislature. Wilhoit stated that this is the first time in about five years where the Board has had this degree of success. He noted that he felt the priorities were so successful because they were not just those of the state board but also had wide support from the education community. The commissioner then made the following comments about the conference committee budget recommendations:

- Within the SEEK component, increases for teacher and classified salaries, LEP students and instructional days were all funded.

- Differentiated compensation was not funded and when questioned by the Board, the commissioner said he felt this item got caught up in competing resources. He noted that this is an area where questions still exist across the country and when dollars get tight it gets deleted. Wilhoit recommended the Board step back to see if it wants to continue proposing something in this area for the next budget cycle.
- The preschool budget went from \$51.6 M to \$75.1 M. He emphasized that this was a marvelous increase and stated he would like to roll preschool into the SEEK formula the next time around.
- Safe Schools received a modest increase.
- Within the KERA strands, the highly skilled educators and Commonwealth School Improvement Funds did receive funding. The commissioner noted the questions that came up during the session about highly skilled educators are puzzling due to the dramatic changes that data indicates they have been able to make in schools. He went on to say that the *No Child Left Behind Act* requires a program like highly skilled educators for schools in need of assistance.
- In looking at the Kentucky Education Technology System dollars, it appears there was no increase but actually one did occur through other mechanisms. There are additional coal severance dollars in this area but it will go to the designated counties.
- The Family Resource/Youth Services Centers' budget received an increase to fund more centers.
- Community education received a slight increase.
- Management assistance was not funded.
- The math achievement fund/center went from \$3.9 M to \$6.9 M.
- In KDE operations, concern was expressed about the continuing drain of resources, both fiscal and human. It was noted that the Department cannot continue to provide services without people and dollars. The commissioner added that a more troubling issue is that the Governor was charged by the legislature to save an additional \$85 million more in the next year from governmental services.
- The increase in technology money is available through a combined bonding program that will not only give additional resources to schools, but will enable the state to build infrastructure. The Board's priority was funded in a different way. Item 5 on the conference report includes an education technology pool that frees up some dollars schools would have used for equipment and allows them to buy things other than workstations with no match. The bonds are for a period of five

years so this can help the updating cycle continue. Options will have to be laid out for how school districts can access and use these dollars. Dollars for the infrastructure include funding for on-line assessment, the management portal and the student information system. This means we will be able to upgrade the capacity of our pipeline to move from T1 copper lines to fiber. Board members were very pleased with the support of the legislature on this particular priority.

- A significant increase in the Read to Achieve program was allocated.

At this point David Webb asked if the Board should be concerned about transportation funding and the Commissioner replied affirmatively. Wilhoit noted there has not been an increase in this area for two biennia and he went on to say there are all kinds of questions on whether the formula contains the right components. Therefore, Wilhoit said staff will have to do additional work in this area. Bonnie Brinly added that the legislature did include a study on transportation that can help lay the groundwork for possible changes in the next budget cycle.

The commissioner went on to say there would be additional attention on facilities by the legislature because they are under pressure to improve school facilities across the state. He noted that they did set aside dollars for certain categories of schools.

David Tachau then said there had been an editorial in the *Courier Journal* on aligning the student information system with the Jefferson County Public Schools' system. He asked the commissioner to comment on the article.

Commissioner Wilhoit responded that with the MUNIS financial system, there were problems but these were worked through with Jefferson County and other districts. Now, there is an issue with implementing the student information system called STI in Jefferson County due to the district's size and the unique applications that Jefferson County wants to implement at the local level. He went on to say that Jefferson County has a vested interest in where we need to go with the student information system and said that we will make sure that the new system that results from the release of the Request for Proposal will be compatible with Jefferson County's needs.

The Board then moved on to the legislative discussion and Deputy Commissioner Kevin Noland indicated that the Board was previously sent a summary of the bills that had passed so far during this session. He went on to say that yesterday the legislature also passed the Education Cabinet reorganization bill, the employment status bill for KSB and KSD, the confirmations of the last three new Kentucky Board of Education members and the bill on end-of-course assessments.

Commissioner Wilhoit promised that the Board would receive a list from staff on items the Department and Board will have to implement as a result of the legislative session.

Keith Travis then thanked everyone involved in the legislative efforts for their work.

HEARING OFFICER'S REPORT

Deputy Commissioner Kevin Noland indicated that the Hearing Officer's Report involves the high school graduation requirements regulation and the Statement of Consideration that was sent to the Board last week. He reported that a public hearing was held March 30 with lots of interest and close to 100 comments submitted. Noland noted that the focus of the comments appears in the last section and is related to modified standards and assessment leading to a regular diploma. He stated that Division Director Michael Miller and Associate Commissioner Johnnie Grissom were present to address the comments from the hearing.

Associate Commissioner Johnnie Grissom indicated that staff proposes that the administrative regulation be adopted with the three amendments cited on page 8 of the Statement of Consideration and said that the language in the regulation provides the flexibility to offer a vocational course of study.

Hilma Prather asked if it was fair to say that some of the concerns from the KASE organization were due to a misunderstanding.

Johnnie Grissom replied affirmatively and clarified further that part of the problem is the assessment itself because we do not have the modified standards and assessment yet.

At this point, Helen Mountjoy moved adoption of the Statement of Consideration as written and David Rhodes seconded the motion. The motion carried.

SUMMARY OF CHANGES TO CATS, 2007 AND BEYOND

Commissioner Wilhoit presented a PowerPoint presentation that summarized the changes that will occur to CATS due to the new assessment contract. The major points made during the presentation were:

- The final award of the new assessment contracts were based upon Kentucky Board of Education values and priorities, the Seven Steps Forward in Assessment, Kentucky Board of Education decisions that set the RFP parameters, the evaluation of the RFP responses and the final negotiation of the contracts.
- The prime contractor for the CATS assessment will be Measured Progress with WestEd as a subcontractor for item development and the Collaborative for Teaching and Learning as a subcontractor for the writing portfolio support. The predictive test contract will consist of ACT for Explore in eighth grade and Plan in the tenth grade, CTB McGraw/Hill for the norm-referenced test contract and HumRRO for the research contract.
- The new Kentucky Core Content Test design will include both common and matrix items that will provide for regular release of items through the common ones. This design will permit better reporting of student level results.

- The new design will allow annual testing of reading and mathematics in grades 3 through 8, based completely on Kentucky standards. It will also use a Kentucky Core Content Test design at each grade that includes both multiple-choice and open-response questions. The longitudinal reporting in the future for reading and mathematics in grades 3 through 8 will now become possible.
- The new design for the writing assessment will add enhancements to on-demand writing where there will be multiple-choice items at grades 5 and 8 and a test-based prompt at grade 12. Additionally, a new analytic scoring model will be implemented.
- The addition of an in-state scoring center will support quicker return of test results, permits electronic sharing of student responses to common items with schools, allows for potential professional development experiences and provides employment for Kentuckians, particularly educators.
- The new assessment design and contract will provide the ability to phase in on-line testing as improvements are made to the technology infrastructure at the state, school and district levels. The addition of the diagnostic/predictive assessments with ACT will help to predict students' success at the next level with a forward looking philosophy, inform student choice of courses of study and identify remediation needs, provide normative information, provide with grade 8 Explore information for high school transition and provide with grade 10 Plan information for college transition.
- Financial stewardship was emphasized during the awarding of the contract because even with the improvements and additional components the contract was negotiated within budget.
- Short-term transition issues include dissemination of information regarding the new assessment program, training and preparing educators to use the new writing and scoring guide and recognizing 2007 as a transition year.
- Long-term transition issues include redesign of the high school assessment program to possibly include end-of-course exams and development of new ways to assess student performance and evaluate and recognize good school programs for practical living/vocational studies and arts and humanities.

NORM-REFERENCED TEST ISSUES

Commissioner Wilhoit moved on to an issue that the Board needed to make a decision on relative to the norm-referenced test (NRT). He presented the following information through a PowerPoint presentation:

- KRS 158.6453 states that the assessment program shall include “a custom commercially available norm-referenced test (NRT) that measures to the extent possible, the Core Content for Assessment.”
- The Kentucky Board of Education through regulation stipulates the number of grades, content areas and specific tests to be administered.
- The current regulation sets NRT testing at end of primary (grade 3), and grade 6 and 9 in reading/language arts and mathematics.
- The new testing contracts include diagnostic/predictive assessments at grades 8 and 10 that provide norms and forward looking information for student planning.
- The new Kentucky Core Content test design will assess reading and mathematics in grades 3 through 8 and contains a negotiated contract with CTB McGraw/Hill to provide KBE-approved NRTs.
- Staff recommends elimination of redundancy in the assessment contracts as follows: a) replace the current NRT at grade 9 with diagnostic/predictive tests at grades 8 and 10, b) eliminate the NRT at the end of primary (grade 3), except to aid in the identification of gifted and talented students in the short term, c) move the norm-referenced test given in grade 6 to the fall to provide national comparison information as students move from elementary to middle school and d) assess language mechanics by utilizing on-demand writing, the reading/language arts test at grades 8 and 10 and the English portions of the diagnostic/predictive tests at grades 8 and 10.

The following comments were made relative to the recommendations:

- The recommendations on the norm-referenced test looked great and the attention to eliminating some testing needs to be emphasized to the public.
- We need to make sure the norms on the Explore and Plan are valid and reliable.
- A concern exists that there is limited contact with guidance counselors and that at some point we need to look at more resources to schools for increasing the intensity of counseling.

Commissioner Wilhoit assured the Board that staff would take this proposal to the National Technical Advisory Panel on Assessment and Accountability to make sure that

the norming process for Plan and Explore would meet their criteria for validity and reliability.

At this point, Janna Vice asked that someone address the last point in the PowerPoint on language mechanics and explain it a little more in detail.

Commissioner Wilhoit replied that the language mechanics would be built in stronger to the writing assessment and the predictive tests would also be used to assess language mechanics.

Bonnie Freeman then said that since there is no testing in grade 9, things need to be in place to make sure the transition from middle to high school goes well. She asked if we would be able to use Plan and Explore to help deal with planning and Commissioner Wilhoit replied affirmatively. Freeman went on to say that at a local P-16 meeting she attended yesterday, one of the issues they were examining was high school graduation rates and looking at when high schools begin to lose students. She felt this would need to be a part of a discussion on counseling in the future.

Then, Hilma Prather said that she supported the staff's recommendations but felt that the Board in the future would need to look at how to identify students at grade 3 for giftedness. Prather went on to move approval of staff's recommendations relative to the norm-referenced test. Jeff Mando seconded the motion. The motion carried.

CHANGES AFFECTING NO CHILD LEFT BEHIND (NCLB) REPORTING FOR 2005-06 TESTING

Associate Commissioner Pam Rogers came forward and presented the issues that the Board must consider on *No Child Left Behind* in a PowerPoint presentation:

- Kentucky has a compliance issue with reporting where we need to display on state performance reports achievement of all tested students at each performance level.
- All tested students include students enrolled a full academic year and students that participated in testing without completing a full academic year.
- Kentucky also needs to revise its standards setting plan for the augmented norm-referenced test. The augmented norm-referenced test will be administered in spring 2006 to meet *No Child Left Behind* testing requirements for reading and mathematics in grades 3 through 8 as a one-year solution to compliance.
- New assessments like the augmented norm-referenced test require a standards setting process to determine the cut scores that place students in a performance level category, such as Novice, Apprentice, Proficient and Distinguished.
- The proposed standards setting plan rolls out as follows: a) phase one includes statistical interpolation and extrapolation of cut-schools from the district scores,

and b) phase two consists of convening teachers to study the cut-scores using a modified bookmark standards setting procedure.

- Another federal issue the Board is asked to consider is requesting from the United States Department of Education to calculate a proxy for special education students as a matter of flexibility.
- The population of concern is approximately 2% of all students assessed. States need time to examine, plan and develop programs for the “2%” students.
- To allow states to have time to plan, the United States Department of Education allows states to determine the percentage of special education students that are equivalent to 2% of all students assessed. This percentage is then added to the actual percentage of students with disabilities that are proficient and distinguished. Then, the suggested percentage (actual percentage tested equivalent to “2%”) is used to reexamine the Adequate Yearly Progress (AYP) determination in schools in districts that did not make AYP based only on the students with disabilities subgroup.
- Kentucky has formed a workgroup made up of Department staff and stakeholders to examine possible approaches for assessing special education students in the future.
- One more area the Board has been asked to approve is the request to the United States Department of Education to invoke the Wellstone Amendment. This is a flexibility provision that can be applied for at the federal level.
- *No Child Left Behind* requires by 2006 that annual testing in reading and mathematics in grades 3 through 8 occur and reporting of test results of these assessments occur. The Wellstone Amendment indicates that if a state in making Adequate Yearly Progress determinations: a) has an accountability plan that includes averaging data for the previous one or two years immediately preceding a current school year, b) has no data available for that period of time, c) then, the state may use the existing grade levels for accountability purposes until such data are available.
- Kentucky has always been committed to providing the most stable data possible. The augmented norm-referenced test for spring 2006 is a temporary solution and will yield only one year of data.
- Kentucky will report results from the augmented norm-referenced test as required. Staff, however, proposes the continued use of Kentucky Core Content data at existing grade levels to determine AYP status. AYP status would be based on Kentucky Core Content reading at grades 4, 7 and 10 and Kentucky Core Content mathematics at grades 5, 8 and 11.

At this point Jeff Mando moved to approve staff's recommendations relative to changes affecting *No Child Left Behind* and Dorie Combs seconded the motion. The motion carried.

KENTUCKY HIGH SCHOOL ATHLETICS ASSOCIATION (KHSAA) REPORT ON THE WORK OF THE TASK FORCE AND BYLAW AMENDMENTS FROM THE BOARD OF CONTROL

Brigid DeVries, Kentucky High School Athletics Association Commissioner, Julian Tackett, Kentucky High School Athletics Association staff and Jerry Taylor, President of the Kentucky High School Athletics Association's Board of Control came forward for this presentation and discussion. In order to give the Board a background of events that occurred since the last discussion on the public/private athletic issues, Julian Tackett showed a PowerPoint summarizing the occurrences to date as follows:

- Following the February Board meeting, Justice Keller reconvened the task force with discussion focused on: a) how to codify rules and restrictions on the acceptance of financial aid by student athletes to attend tuition-charging schools, b) studying restrictions on athletes who participate for a member school prior to enrollment in grade 9 and who then did not enroll at that school, c) defining an athletic territory for KHSAA member schools that do not have rigid boundaries defined by the local board of education and d) revising and strengthening of compliance and investigative procedures concerning KHSAA rules.
- Consensus was reached on Proposals 1 and 2. However, no consensus was reached on Proposals 3 and 4.

Board members emphasized that a solution must be reached that does not penalize students and is one that is in the best interest of students.

Chair Keith Travis said that the Board's intention is not to rush KHSAA on making decisions and recommendations in these areas. He agreed with Kevin Noland that the only action that can take place today is to ask the KHSAA Board of Control to revisit these contentious issues.

Jerry Taylor, KHSAA Board of Control President, explained that the Board of Control sent the proposals to the Kentucky Board of Education out of frustration and after a lot of meetings.

Janna Vice and Jeff Mando emphasized that until a solution can be reached that does not penalize students, it is not right to proceed with any kind of proposal.

Commissioner Brigid DeVries stated that at the Board of Control meeting, staff emphasized there were only two ways that members can vote and this must happen before the Kentucky Board of Education would consider any proposals from the Board of Control.

Chair Travis then shared that last year the Kentucky Board of Education heard from two districts with issues where they could not agree and noted that the courts took the matter out of the state board's hands. He went on to explain that no longer does any kind of solution exist on this issue that the Kentucky Board of Education can implement. Travis felt that the KHSAA needed to avoid this kind of situation and work hard to find acceptable proposals to its membership that are in the students' best interest.

Jerry Taylor then said that the communication between himself and the state board is what he has been desiring and thought that in the future, all members of the state board and Board of Control need to meet together.

Chair Travis said that the Board is scheduling one of its future meetings at the KHSAA offices in Lexington so that this kind of communication can occur.

At this point the Board heard from three speakers as follows: a) Karen Walker, who represented a group of parents opposing the proposals forwarded by the Board of Control, b) Lisa Speer, President of the Non-Public Schools Commission expressing opposition to the proposals from the Board of Control and c) Wilson Sears, Somerset Independent Superintendent, who expressed support for the proposals coming from the Board of Control. Chair Travis expressed appreciation to all speakers for their feedback and said the information would be considered during future discussions of the Board.

ANNOUNCEMENTS

Chair Keith Travis made the following announcements:

- The Management Committee will meet from 3:00 p.m. to 4:30 p.m. in the State Board Room.
- The Board will have a group dinner at Berry Hill Mansion beginning at 6:30 and no business will be conducted.
- The Curriculum, Instruction and Assessment Committee will convene in the morning at 8:30 a.m. in the State Board Room and meet until 10:30 a.m.
- The full Board will convene at 10:30 a.m. and meet until adjournment.

MANAGEMENT COMMITTEE MEETING

Action/Consent Items

1. **District Facility Plan Amendments: Anderson, Bourbon, Meade and Oldham Counties.** Chair David Webb asked that the committee consider the Bourbon County facility plan amendment first and asked Division Director Mark Ryles if the facility planning process as described in the related regulation was followed.

Mr. Ryles indicated that to the best of staff's knowledge the process was followed. He noted that the Local Planning Committee did not vote to move Millersburg to a transitional center. Ryles indicated that a process for reconciliation on the issue followed but said no resolution resulted. He emphasized that procedurally all criteria had been met. Ryles shared that at the end of last year, Millersburg had 125 students enrolled with average daily attendance of 108. He reported that the district studied all factors involved in this situation. Ryles explained that the closing of a school is within the purview of the local board and said that the district's plan is to make changes at Cane Ridge Elementary and close Millersburg. He said that the district cannot proceed with this action without the formal approval of the Kentucky Board of Education. Ryles stated that school closure and consolidation are among the most difficult things for a faculty and staff to undergo.

Chair Webb asked if the committee members had any questions for Mr. Ryles.

Jeff Mando noted that it is not the committee's role to take the place of the Local Planning Committee or local board.

Chair Webb said he agreed and that Mr. Mando's point was well stated. He then called forward the following speakers to give their positions on this facility plan amendment: a) Angela Roberts, a parent at Cane Ridge Elementary, b) Tom Randolph, representing the Millersburg position and c) Lana Fryman, Bourbon County Superintendent. Mr. Webb thanked all speakers for their input.

At this point Jeff Mando noted that it is not relevant whether he personally would approve of the local board's decision. He stated that the committee's job is to see if the required procedures were followed and for that reason, he moved approval of Bourbon County's facility plan amendment.

Chair Webb asked if Mr. Mando would like to amend his motion to include all of the facility plan amendments presented to the committee and Board for consideration.

Mr. Mando then amended his motion to approve the facility plan amendments from Anderson, Bourbon, Meade and Oldham counties. David Rhodes seconded the motion. The motion carried.

2. **District Facility Plans: Carroll, Hickman, Nelson and Robertson Counties and Frankfort and Newport Independents.** Division Director Mark Ryles indicated that these facility plans were routine in nature.

At this point, David Tachau moved approval of all submitted facility plans and Jeff Mando seconded the motion. The motion carried.

Action/Discussion Items

1. **2005 Report, 2005 Exceptions and 2005-07 Plan required by 702 KAR 1:115, Annual in-service training of board members.** Tim Holt from the Kentucky School Boards Association was present for this item. He said that in the interest of time, he would just address questions from the committee.

Committee Chair Webb stated that there were several appointments that could not meet the requirements for training hours. He pointed out that one in particular had been on the local board for a considerable period of time but had not done training. He asked Mr. Holt to address this particular situation.

Mr. Holt responded that this dealt with a doctor who has lots of commitments and could not do the Kentucky School Boards Association's training. He did indicate that three hours have now been completed and said the person has assured the Kentucky School Boards Association that he will complete the required training hours. Holt noted that this person would participate soon in an upcoming Board member workshop.

At this point, David Tachau moved to approve the 2005 report, 2005 exceptions and 2005-07 plan and Janice Allen seconded the motion. The motion carried.

2. **Kentucky High School Athletic Association (KHSAA) Board of Control Appointment.** Kevin Noland and Michael Dailey came forward for this item. Mr. Noland reported that staff went through the advertising process and only got one applicant for the position. He proposed that staff re-advertise the position and bring the item back to the Board in June. Noland explained that in addition to the usual press release and advertisement, the Commissioner would email all districts and advertisements would be placed in the KHSAA newsletter and sent to all partnership organizations.

Thus, David Rhodes moved to defer this appointment until June and David Tachau seconded the motion. The motion carried.

Review Items

1. **Report on Title IX Deficiencies for Schools Audited for 2005-2006 School Year and Recommendations for 2006-2007.** Commissioner Brigid DeVries introduced Mr. Boucher, who manages the Title IX program for the KHSAA. Mr. Boucher indicated that 30 site visits had occurred along with two Title IX workshops statewide.

David Tachau asked if the problems with Owensboro Independent had been resolved. Mr. Boucher responded that he is going down to the district next week to meet with the superintendent.

Committee Chair David Webb asked about Fulton County and Mr. Boucher said he talked with them last week and felt they would comply. Mr. Webb went on to ask about Warren County and Mr. Boucher said the problem had to do with inaccurate calculations. In the next round of monitoring, he stated, if this is still a problem, KHSAA will have to deal with it. Webb then asked if any districts are digging their heels in as far as making corrections and Boucher indicated they were not. Mr. Webb then offered his congratulations on progress that KHSAA had made with districts in Title IX.

At this point David Rhodes moved that the committee accept the Title IX report and Janice Allen seconded the motion. The motion carried.

Wednesday, April 12, 2006

CURRICULUM, INSTRUCTION AND ASSESSMENT COMMITTEE MEETING

Action/Consent Items

1. **Appointments to the Kentucky Textbook Commission.** Division Director Michael Miller introduced Dr. Anne Estepp, Department of Education Textbook Coordinator. He indicated that two new appointments are being proposed to the committee and Board, Natalie Stiglitz and Denishia Martin.

Dorie Combs then moved approval of the two new appointments and Hilma Prather seconded the motion. The motion carried.

Action/Discussion Items

1. **704 KAR 3:530, Mathematics Achievement Fund (Final).** Division Director Michael Miller indicated that no significant changes had been made in the regulation since the committee had discussed it in February. He noted that \$6.9 million will be available for the initiative in 2007 and said there is much legislative support for this. Miller explained that this program is similar to the reading intervention program that has been in place for awhile and said it is for primary math intervention. He did point out one change in the regulation on page 164 of the Agenda Book, line 7, where the word

“annually” was changed to “quarterly” and in line 8, where “quarterly” was changed to “annually”.

Janna Vice then asked about the amount of money that goes to schools and children versus the Center for Mathematics.

Michael Miller replied that \$900,000 goes to the center but said that \$3 million goes to schools.

Dorie Combs and Hilma Prather were both concerned that dollars needed to go to places that have not gotten grants before and they indicated duplication of grants does not occur.

Associate Commissioner Starr Lewis explained that the sponsor of this bill intends that no matter how well a school is doing there will still be students struggling in mathematics that need intervention.

Commissioner Wilhoit commented that staff would work with the Mathematics Advisory Committee and the Center for Mathematics to provide schools guidance on their practices. He noted that the dilemma is in many places much help is needed but these places are not competitive because they have not thought through how to submit the right grants.

At this point Hilma Prather moved final approval of 704 KAR 3:530 and Janna Vice seconded the motion. The motion carried.

2. **704 KAR 3:490, Teachers’ Professional Growth Fund (Final).** Division Director Michael Miller explained that changes in this regulation are designed to enact a coaching and mentoring program for reading and mathematics. He noted that there is a lot of preexisting language in the regulation that was not taken out because this wording will allow the operation of the program as in the past after 2010. Miller said that staff will work with the Collaborative Center for Literacy Development and the Center for Mathematics on the implementation of this program. He did point out that on page 173 of the Agenda Book, line 12, the words “middle school” were removed and on page 174 of the Agenda Book, line 12, the words “of middle school” were removed.

At this point Keith Travis moved final approval of 704 KAR 3:490 and Janna Vice seconded the motion. The motion carried.

3. **Preschool Funding, 2006-2007 Rates.** Division Director Kim Townley indicated that a significant funding increase was granted to preschool by the General Assembly. She noted that the Kentucky Board of Education, if they approve the proposal, will be able to provide significantly larger preschool rates for 2006-2007. She explained that funding was increased from \$51.6 million in 2005-2006 to \$75.1 million in 2006-2007 and said that it will

remain at that level for 2007-2008. Specifically, Townley noted that the rates would be as follows:

- At risk - \$3,168
- Speech/language - \$3,127
- Developmental Delay - \$4,436
- Severe/Multiple Disabilities - \$6,020

Townley went on to say that this increase moves the state in a direction to reach 200% of the poverty level. She also explained that Head Start is at 100% of poverty level and child health insurance is at 200% of the poverty level.

Commissioner Wilhoit said that Kim Townley had done an analysis of the unserved children in Kentucky and noted it was impossible for these children to get quality childcare. Wilhoit explained that getting preschool funding rolled into SEEK and moving up to the 200% poverty level would be the next goal.

Helen Mountjoy stated that this was good news for the local districts because they have been funding this program out of local money. She then moved to approve the preschool rates and Dorie Combs seconded the motion.

Kim Townley went on to explain that when KERA was passed in 1990, federal dollars were lost for Head Start until full utilization was passed by the legislature. She said that Head Start must have their pre-KERA numbers before the state preschool dollars are accessed. Townley noted that districts have had slippage in this area, but stated now if districts do not have their pre-KERA numbers, the Department will deduct funds. She indicated that staff has talked with districts and emphasized the importance of full utilization. Townley stated that the legislature has been clear that federal dollars are the first payor and the state is the second.

The question was called and the motion carried.

As follow-up to this session, the Board asked that a letter go to the legislature and Governor thanking them for this increase in funding for preschool.

Review Items

1. **Access, Quality and Participation in Dual Credit Programs.** Division Director Linda Pittenger indicated that she was coming today to continue the conversation on dual credit and get direction from the committee. She noted that there are various reasons for interest in dual credit. She said that some limit these courses to students that need acceleration whereas Discovery College in Owensboro and the national movement in dual credit are being used for those students most at risk. Pittenger stated that as the Board talked

about the changes to the high school graduation requirements, there was support for dual credit. She noted that the participation in dual credit courses has doubled in the last two or three years. However, she pointed out that the question still remains about the quality, rigor, access and affordability of dual credit classes. Pittenger went on to say that the committee had asked for this item to come back to it with data on the number of students involved in dual credit who were put in remedial courses in college. However, she indicated this data was not available in the form requested by the committee. Pittenger said that the data must be more refined to utilize and answer the questions the Board is seeking. She noted there to be three broad categories of those taking dual credit programs: a) simple access for students whose parents are willing to pay for dual credit classes, b) a more enhanced program like Eastern Kentucky University where the college and students share the responsibility for costs and c) programs like Collegiate High School where at risk students are engaged as sophomores and will end their high school career with a high school diploma and an associate degree.

Hilma Prather said that one of the last things the Board would want to do is limit the creativity of programs in the dual credit area. She thought the Board needed to identify what the Board wants from dual credit and shared she was concerned that some districts were bypassing advanced placement for dual credit programs.

Helen Mountjoy said that the goal was to meet students' learning needs. Then, she said the paths for meeting these needs must be identified. She commented that she did find there are some instances where students taking dual credit do not receive as rigorous a course as those involved in advanced placement. Mountjoy felt there may have to be a mechanism before students are given credit to verify the rigor.

Linda Pittenger went on to say that the Individual Learning Plan is critical and also making sure that classes are rigorous. She noted that this opens up the conversation about assessments. Pittenger felt that some of the issues may require a more P-16 approach.

Dorie Combs reported that the statewide P-16 council has been examining this issue and stated that in the past six weeks or so, several in this group tried to pull together a mini-conference on dual credit. However, she said that this was not able to happen. Issues that she pointed out were the person teaching the class, access issues, and whether students have to pay or the courses are free. Combs said it was clear that people must be pulled together to solve these issues and felt it would require agreement among the Kentucky Department of Education, the Council for Postsecondary Education and the Education Professional Standards Board.

Committee Chair Bonnie Freeman indicated that a recommendation was made within the staff note to form a group to wrestle with these issues.

Dorie Combs pointed out that we need to make sure that representatives from the Provost level and Registrar's office at each university are included in the group.

Linda Pittenger suggested that representatives from the Workforce Investment Agency be involved.

At this point Helen Mountjoy moved approval of the recommendation from staff to form the joint taskforce to work on dual credit issues and Dorie Combs seconded the motion. The motion carried.

APPROVAL OF ACTION/CONSENT AGENDA ITEMS

David Webb moved approval of the appointment of the Kentucky Textbook Commission members, all submitted district facility plan amendments and all submitted district facility plans. Jeff Mando seconded the motion and it carried.

MANAGEMENT COMMITTEE REPORT ON ACTION/DISCUSSION ITEMS

Chair David Webb reported on the following Action/Discussion items:

- 2005 Report, 2005 Exceptions and 2007 Plan Required by 702 KAR 1:115, Annual in-service training of district board members – Chair Webb noted that they looked at the one member who had not completed training and found that three hours had been completed with the plan to complete more in the future. He then moved approval of the 2005 Report, 2005 Exceptions and 2007 Plan and the Board concurred with the motion.
- Kentucky High School Athletic Association (KHSAA) Board of Control appointment – Mr. Webb said that the committee approved to defer the appointment to the Board of Control until June and stated no motion was needed in this area.

CURRICULUM, INSTRUCTION AND ASSESSMENT COMMITTEE REPORT ON ACTION/DISCUSSION ITEMS

Committee Chair Bonnie Freeman reported the following actions and proposals by her committee:

- 704 KAR 3:530, Mathematics Achievement Fund (Final) – Chair Freeman said that this is to support the primary math intervention and said that a Request for Application would soon go out to schools to apply for this.
- 704 KAR 3:490, Teachers' Professional Growth Fund (Final) – Freeman reported that the funding for this initiative is split between math and reading to provide coaches for schools.

- Preschool Funding, 2006-2007 Rates – Freeman reported that her committee had voted to approve the rates and send a letter to legislators and the Governor thanking them for the increased funding for preschool.

She then moved approval of all Action/Discussion items from the Curriculum, Instruction and Assessment Committee and the Board concurred.

INTERNAL BOARD BUSINESS

Chair Keith Travis announced the following items:

- Janna Vice has been asked to serve as Interim Vice Chair of the Board.
- On May 10-11, the annual retreat of the Board will be held at Natural Bridge.
- It was the consensus of the Board that Dorie Combs serve as chair of the June meeting of the P-16 Council at its last meeting of the year.

ADJOURNMENT

David Tachau moved adjournment and Helen Mountjoy seconded the motion. The motion carried.